

# Xanadu by the Sea

PROPERTY OWNERS ASSOCIATION



## APPLICATION FOR STRUCTURE/PROPERTY MODIFICATION

Lot Owner Name: \_\_\_\_\_ Address: \_\_\_\_\_ Xanadu Place

Contact phone number / email: \_\_\_\_\_

Lead contractor name & contact info: \_\_\_\_\_

Describe in detail the type of alteration including the materials to be used:

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Submit a copy of any drawing to illustrate what the final exterior appearance of the alteration will be. Manufacturer cut sheets should be included if available to show any new products being incorporated in the work. Color samples must be provided with the submission. Please note, if the work involves repainting of the structure, a sample of the new body color must be applied to the existing structure in an area at least 2' x 2' square to permit inspection prior to the work being completed.

Approval by the Association must be obtained **prior** to commencement of any work. It is the responsibility of the owner to obtain all permits as required, and it is strongly suggested that only licensed and insured contractors be hired.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Owner signature

\_\_\_\_\_  
Owner signature

By the Association:

Approved: \_\_\_\_\_ Approval Denied: \_\_\_\_\_

Date: \_\_\_\_\_ By: \_\_\_\_\_

Acting for the Board of Directors or Architectural Review Committee